



# City of Des Moines

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## COUNCIL RECAP

February 18, 2021

The following items were approved and/or discussed at tonight's meeting.

### ADMINISTRATION REPORT

**Item 1: FINANCE PRELIMINARY 2020 CLOSE**

This item has been moved to March 4<sup>th</sup>.

**Item 2: SUMMARY OF AVIATION ACTIVITY**

Peter Philips was approved by Council 6-1 to be the City's representative on the Port of Seattle's StART Committee (SEA Stakeholder Advisory Round Table).  
Against: Councilmember Harris

**Item 3: HAZARD PAY FOR ESSENTIAL WORKERS**

Council gave consensus to remand this item to the Economic Development Committee.

**The following items were approved by Council 7-0  
CONSENT CALENDAR.**

**Item 1: APPROVAL OF VOUCHERS**

Payment vouchers and payroll transfers through February 11, 2021

Total A/P Checks/Vouchers	#161952-162086	\$ 923,309.05
Electronic Wire Transfers	# 1593-1605	\$ 551,452.57
Payroll Direct Deposit	# 19396-19397	\$ 3,136.38
Payroll Checks	# 30001-30135	\$ 360,183.38
Payroll Direct Deposit	# 19398-19399	\$ 1,963.97
Payroll Checks	# 50001-50146	<u>\$ 368,847.61</u>

Total Checks and Wires for A/P and Payroll: \$2,208,892.96

**Item 2: INTERLOCAL AGREEMENT BETWEEN THE CITIES OF SEATAC, DES MOINES, COVINGTON, AND TUKWILA FOR PLANNING, FUNDING, AND IMPLEMENTATION OF A JOINT MINOR HOME REPAIR PROGRAM.**

The King County Department of Community and Human Services Community Services Division requested project proposals for consideration by the King County Community Development Block Grant (CDBG) Consortium. Request for Proposal (RFP) applications were available for non-profit organizations and public agencies to request funds for the following types of projects:

- community facilities: acquisition, construction or rehabilitation
- public improvements: acquisition, construction or rehabilitation
- other: minor housing repair, economic development, employment services through a Community Based Development Organization (CBDO) and other activities consistent with the objectives of the King County Consortium Housing and Community Development Plan and federal CDBG regulations at 24 CFR Part 570.

King County annually receives Community Development Block Grant (CDBG) Funds from the United States Department of Housing and Urban Development. The primary objective of the CDBG Program as set forth by Congress is “the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.” Federal regulations define persons who are considered low and moderate income as households earning under 80% of the area median income, as determined by HUD, adjusted by household size.

King County administers CDBG funds on behalf of the King County CDBG Consortium. The Consortium is established under Interlocal Cooperation Agreements between the County and 34 cities and towns. A Joint Recommendations Committee (JRC) comprised of officials representing local government members of the Consortium is appointed annually by the Suburban Cities Association to advise the County Executive on CDBG funding and policy decisions.

The Minor Home Repair program provides minor home repair and maintenance for low and moderate income homeowners in the City of Des Moines. The program is intended to assist homeowners who are having a difficult time maintaining their home. The program is a tool that the cities can use to both meet a human service need of maintaining the safety and health of the occupants, as well as preserve the dwelling and/or conserve energy. The service also contributes to a more positive image of Des Moines single-family neighborhoods. The program is coordinated by the Permit Coordinator.

The City of Des Moines has been a recipient of these funds since 2006. Throughout that time, staff has met all requirements of King County for the proper expenditure of grant funds. With 2019 funds, distributed throughout 2020, the City's share allowed 21 projects to be completed for 12 low to moderate income families. These projects provided necessary repair and maintenance that helped our citizens stay in their homes.

The partnered Cities of Tukwila, SeaTac, Covington and Des Moines again submitted a competitive joint application for 2020 funds, and were awarded \$104,000. The Des Moines' share is \$25,000. The program will continue to be

administered by the City of Tukwila, who will serve as the fiscal agent for the four cities, as well as handle the administration with King County. Each city will hire their own contractors, screen their clients, and make referrals. Tukwila will advance the money to Des Moines, administer the paperwork, and request reimbursement from King County. The majority of the federal requirements are met by Tukwila as they administer the program and are responsible for the distribution of the funds. There are no changes to the signed 2013 agreement, which will remain in effect on an ongoing basis so long as funds are available.

Des Moines share of the Community Development Block Grant funds provided by King County for the program is \$25,000 to provide maintenance and repairs. If the revised Exhibit A of the Interlocal Agreement is accepted, the City will incur some staff costs for administering the program, paying invoices, submitting reimbursement requests and receipting reimbursements from Tukwila. Tukwila will advance the money to Des Moines, and then collect from King County.

Next City Council Meeting: March 4, 2021