



City of Des Moines

ADMINISTRATION
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FRIDAY COUNCIL RECAP

November 12, 2020

The following items were approved and/or discussed at last night's meeting.

ADMINISTRATION REPORT

Item 1: 2021-2022 HUMAN SERVICES ADVISORY COMMITTEE FUNDING RECOMMENDATION

Members of the Human Services Advisory Committee, and staff, gave an update to Council on the 2021-2022 funding recommendations for 2021-2022.

CONSENT CALENDAR

The following items were approved by Council 6-0. Councilmember Anthony Martinelli was absent.

Item 1: APPROVAL OF VOUCHERS THROUGH NOVEMBER 6, 2020

Total A/P Checks/Vouchers	#161526-161595	\$ 544,707.55
Voided Checks		\$ (11,721.20)
Electronic Wire Transfers	# 1550-1557	\$ 337,366.87
Payroll Direct Deposit	#430001-430142	\$ 371,558.01
Payroll Checks	# 19392-19392	\$ 435.29
Payroll Direct Deposit	#450001-450145	\$ 352,446.99
Total Checks and Wires for A/P and Payroll:		\$1,594,793.51

Item 2: APPROVAL OF MINUTES

June 25, July 16, August 6, September 17, September 24, October 8 and October 22, 2020 City Council Regular Meeting minutes and July 9 and August 20, 2020 Study Session minutes.

Item 3: SEE BELOW (After Consent Calendar Item #8)

Item 4: INTERLOCAL AGREEMENT WITH SOUTH KING FIRE DISTRICT REGARDING EMERGENCY MANAGEMENT SERVICES AND OPERATIONS

The COVID 19 Pandemic and emergency response has highlighted the necessity of a strong relationship between first responders and emergency management personnel.

On March 27, 2020, the City of Des Moines in partnership with South King Fire and Rescue and Des Moines Police, activated their Emergency Operations Center. This secure location was staffed with personnel from the City of Des Moines Emergency Management, South King Fire and Des Moines Police. This

Joint Operations Center was located at Fire Station 67 and monitored the COVID-19 impact in order to provide communication and resources to first responders and our community including:

- Ensuring the uninterrupted delivery of emergency services
- Communicating with local partners ensuring that they have all the resources they need
- Locating resource supply chains that can help support our Police Department, South King Fire and Local Partners
- Meeting and coordinating response with Seattle King County Public Health, King County Emergency Operations Center, South King Fire and Rescue; Washington State Emergency Operation Center and Washington State Public Health
- Helping with messaging to the public through our City of Des Moines web page and City of Des Moines social media.

The proposed ILA formalizes the relationship that has existed between the City and the District and sets the terms for the joint operation of the City's Emergency Operations Center, provides for the sharing of costs of joint emergency management in accordance with the state emergency management plan (pursuant to RCW 38.52.070), and allows for the exchanging of resources on a case-by case basis as needed for emergency management purposes.

The City will pay the District an annual payment of \$500 to reserve space as needed for operation of the EOC.

Item 5: SMALL BUSINESS SATURDAY PROCLAMATION

Small Business Saturday was created in 2010 in response to small business owners' most pressing need, more customers. Falling between Black Friday and Cyber Monday, it's a day to support the local businesses that create jobs, boost the economy and preserve the neighborhoods around the country. It has since become a well-known, celebrated event on the nation's calendar with support from elected officials and public and private organizations.

Item 6: 8TH AVENUE SOUTH (SOUTH 264TH STREET TO SOUTH 265TH STREET) LAKEHAVEN WATER & SEWER DISTRICT INTERLOCAL AGREEMENT AND CONSULTANT ON-CALL AGREEMENT TASK ASSIGNMENT AMENDMENT FOR ENGINEERING SERVICES

The 8th Ave S (264th - 265th) Pipe Project is one of the high priority projects listed in the City of Des Moines 2015 Comprehensive Stormwater Plan. Design of this project began in 2019 under the Council approved Task Order Assignment 2018-06 with Parametrix. When Lakehaven Sewer & Water District was notified of this project, they expressed interest in incorporating their 8th Ave S Water 8" Main Replacement Project into the City's project.

An Interlocal agreement to incorporate the District work into the City's project would be mutually beneficial. Integration of the District's work would be more expedient, less expensive, and less disruptive to the public than if the District undertook the District work separately.

In order to incorporate the District work an amendment to the City's task order with Parametrix is needed for the design of the water main replacement improvements and their incorporation into the City's project. The ILA ensures that the proposed task order budget would be reimbursed by Lakehaven Water & Sewer District.

A CIP budget amendment of \$43,500 has been requested for costs associated with the design, construction management, and plan incorporation through the Parametrix Task Order Amendment totaling \$43,064.57. The proposed Interlocal Agreement with Lakehaven Sewer & Water District would secure the reimbursement of these costs. This would remove any financial impacts for the City.

Item 7:

SUSPENDING RESTRICTION ON USE OF ONE TIME REVENUE FOR 2021

Since the budget year 2017, following a long period of financial instability, the Des Moines City Council has adopted strong, solvent, and sustainable budgets using sound budgetary policies. This work has resulted in healthy reserves in excess of the recommended best practice of the Government Financial Officers Association. These reserves allow the City to easily weather the ordinary economic upturns and downturns that occur in ordinary times without any interruption in essential services.

One cornerstone of these policies is the principal that ongoing expenses should be funded by ongoing, structural revenue. The City Council has codified this principle at chapter 3.100 DMMC, forbidding the use of one-time revenue for general fund expenditures. The City Council adopted preliminary budgets for the years 2017 through 2019 using this principle, and the final amended budgets have held to that standard. The 2020 preliminary budget was crafted and adopted in accordance with this principle as well.

In the winter of early 2020, an outbreak of the virus SARS-CoV-2 and its associated disease COVID-19 struck the United States. The first “hotspot” for the outbreak in the country occurred in the Seattle area. In response, emergency declarations were issued by the State of Washington, King County, the City of Des Moines, and ultimately the Federal government. On March 23, 2020, Governor Jay Inslee issued Proclamation 20-25 “Stay Home – Stay Healthy”, requiring every individual in the State to not leave home except for conducting certain essential functions or to provide certain essential business services until no sooner than April 6, 2020. The “stay home” period has been extended.

The disruption to lives and employment caused by the COVID-19 pandemic is expected to be significant. There will be impacts to the local, state, national, and worldwide economies that cannot be accurately predicted at this time, both from direct effects of the virus on individuals and from the quarantine measures disrupting commerce.

As anticipated, the City has seen a significant drop in recurring General Fund revenues due to the economic recession, and expenditures have been significantly reduced in response to the decreased revenues. In April 2020, City Council approved Ordinance No. 1735 allowing the retention of one-time revenues in the General Fund for FY 2020 to help offset the decreases in revenues. The Draft Ordinance will allow this to occur for FY 2021. City staff is committed to minimizing the use of the one-time revenues, if possible.

The COVID-19 pandemic has lasted much longer than first expected. The City has taken several actions to address the loss of revenue, as a result, of the pandemic. However, it is necessary to request the ability to retain the one-time revenues in the General Fund for 2021 to provide insurance against risk (known and unknown) and to maintain the appropriate level of reserves in the General Fund. The policy of sound, sustainable budgeting that requires that

ongoing revenue fund ongoing expenses in ordinary times supports using one-time revenue to respond to one-time emergency circumstances to keep the budget stable while continuing to provide vital services.

While the Draft Ordinance will give the City Council the ability to use one-time revenues for the general budget in 2021, the Council is not required to do so. Whether the Council does so, and to what extent, are policy decisions to be made at future Council meetings, based on facts and circumstances that exist at that time. This Draft Ordinance applies only to the year 2021, and the restriction on one-time revenue will return in the year 2022 and going forward without additional action by the Council.

Adopting the Draft Ordinance will give the City Council flexibility to make appropriate budget decisions to address the changing situation. These decisions cannot be determined at this time and will be determined by the Council in the future. Any use of one-time revenue will be funds that are not available for capital expenditures.

Item 8: MIDWAY PARK ENHANCEMENTS: REMOVAL OF NO-PARK RELATED STRUCTURES

In 2019, the City was awarded a grant from the King County Conservation Futures program of \$675,900.00 for the acquisition of two parcels adjacent to Midway Park. This funding was one of the first match waiver proposals approved by King County, resulting in full funding for the acquisitions. The corner parcel contains a single family home and storage shed, and the second parcel is vacant. The purpose of Conservation Futures funding is for the acquisition of open space, and structures are required to be removed. The acquisitions were complete earlier this year, and the seller has now vacated the home, so that demolition can proceed.

The Conservation Futures Committee has also recommended a match waiver and full funding of \$1.89 million for two additional parcels directly south of these first two acquisitions, subject to approval of the King County budget. These third and fourth parcels contain fourplex structures, which would also need to be removed once the acquisitions are complete next year.

Together, the acquisition of the four parcels, removal of the structures, and creation of usable open space for the Pacific Ridge neighborhood will open up the park to 28th Avenue S, increase safety, and completely transform Midway Park.

The now vacated home located at 22104 28th Ave S is being prepared for demolition. An asbestos survey has been completed and there is a small amount of remediation work that needs to be professionally completed in the coming weeks. In addition the utilities serving the property will be removed and/or cut and capped at the property lines in the coming weeks.

Staff solicited three demolition companies for pricing on removal of the 2,740 square foot home and 260 square foot detached shed/living unit. The pricing request included site restoration and erosion control measures typically required. The pricing results were as follows:

Green Earthworks Construction, Inc.	\$67,372 plus sales tax
Dickson Company	\$77,640 plus sales tax

Rhine Demolition

Did Not Respond

Green Earthworks Construction, Inc. provided the lowest bid. The City has worked with Green Earthworks on previous demolitions including the Wasson house, and the houses at Sonju Park and Mary Gay Park. Green Earthworks has performed satisfactorily on these past projects and City administration does not have concerns working with them on this demolition.

There are adequate funds as allocated in the budgeted CIP project (Attachment 3) available to cover the cost of removal.

The following Consent Calendar Item was approved by Council 5-1.

For: Mayor Pina, Deputy Mayor Mahoney, Councilmembers, Bangs, Nutting and Buxton

Against: Councilmember Harris

Item 3: 2021-2022 HUMAN SERVICES ADVISORY COMMITTEE – FUNDING RECOMMENDATIONS

The Des Moines Human Services Advisory Committee carefully reads and reviews Human Services agencies grant applications for funding on a biennial basis. For the 2021-2022 funding cycle, 54 South King County agencies requested funding.

The City staff and Committee take into consideration a funding criteria, with priority given to programs that assist Des Moines community members to:

- Have secure, affordable housing and food adequate to their needs.
- Be safe from violence within their families, neighborhoods and communities.
- Be healthy, physically and mentally.
- Have the education and job skills that lead to employment in living wage jobs.
- Have early childhood education and youth success.

The City has a proposed budget of \$175,000 for human services funding for 2021.

The following Public Hearing Items were approved by Council 6-0.

PUBLIC HEARING

Item 1: 2021 PROPERTY TAX LEVIES

General Property Tax Levies must be adopted by the City Council on or before December 1, 2020. (RCW 84.52.020 and RCW 84.52.070).

The property tax levy rate is estimated to be \$1.0773 per \$1,000 of assessed value. The levy rate is less than the City's statutory allowable maximum of \$1.60 due to effects of the 1% maximum levy increase limitation. The total citywide preliminary assessed valuation used for the 2021 Tax Roll is \$4,916,532,476 as compared to \$4,645,333,100 for 2020's Tax Roll, which is an increase of 5.8381%. The County's 2020-limit factor of a 1% increase, which is \$52,528, would allow the City to levy that additional amount for 2021. However, the 2021 Proposed Budget does not include the additional 1% property tax levy. Instead, the 2021 Proposed Budget includes a continuation of the prior year levy of \$5,252,810, a 0% increase in the levy for 2021, plus the levy on new construction of \$42,727, and a re-levy of prior-year refunds of \$1,180. The forgone 1% property tax

increase of \$52,528 will be banked and available for future levy capacity increases. The actual increase for 2021 will vary depending on any increase in utility value.

Item 2: 2021 ANNUAL BUDGET, SECOND READING

The initial version of the 2021 Preliminary Annual Budget document was filed with the City Clerk and made available to the public October 9, 2020. The Finance Director gave a budget presentation during the October 22, 2020 public hearing.

The 2021 Preliminary Annual Budget was prepared using budget inputs from all departments which formed the basis for the 2021-2025 Financial Plan Forecast presented and discussed during the August 6, 2020 Budget Retreat. No changes have been made to Draft Ordinance No. 20-062.

However, some information in the 2021 Annual Budget has been updated as follows:

- Page 4 - First paragraph updated to clarify the various business sectors that make up the total retail sales tax revenue.
- Pages 40 and 41 - Updated incorrect job title 'Senior Planner' to 'Principal Planner'; changed Information Technology Manager, E-31 to Information Technology, Assistant Director, E-33; and changed Assistant City Attorney, E-28 to Assistant City Attorney, E-31.
- Page 44 - Changed GIS Analyst, G-20 to GIS Analyst, G-23.
- Page 52 - Updated assessed valuation according to the most recent information received from King County Department of Assessments.
- Page 53 - Updated amount for new construction according to the most recent information received from King County Department of Assessments.

Item 3: 2020 ANNUAL BUDGET AMENDMENTS

Since the budget year 2017, following a long period of financial instability, the Des Moines City Council has adopted strong, solvent, and sustainable budgets using sound budgetary policies. This work has resulted in healthy reserves in excess of the recommended best practice of the Government Financial Officers Association. These reserves provide the City with the ability to weather ordinary economic upturns and downturns that occur without any interruption in essential services.

One cornerstone of these policies is the principal that ongoing expenses are funded by ongoing, structural revenue. The City Council has codified this principle at chapter 3.100 DMMC, forbidding the use of one-time revenue for general fund expenditures. The City Council adopted preliminary budgets for the years 2017 through 2019 using this principle, and the final amended budgets have held to that standard. The 2020 preliminary budget was crafted and adopted in accordance with this principle as well.

In early 2020, an outbreak of the virus SARS-CoV-2 and its associated disease COVID-19 struck the United States. The first "hotspot" for the outbreak in the country occurred in the Seattle area. In response, emergency declarations were issued by the State of Washington, King County, the City of Des Moines, and ultimately the Federal government. On March 23, 2020, Governor Jay Inslee issued Proclamation 20-25 "Stay Home – Stay Healthy", requiring every

individual in the State to not leave home except for conducting certain essential functions or to provide certain essential business services until no sooner than April 6, 2020. The “stay home” period has been extended.

The disruption to lives and employment caused by the COVID-19 pandemic has been significant. There will be impacts to the local, state, national, and worldwide economies that cannot be accurately predicted at this time, both from direct effects of the virus on individuals and from the quarantine measures disrupting commerce.

As anticipated, the City has seen a significant drop in recurring General Fund revenues due to the economic recession, and expenditures have been significantly reduced in response to the decreased revenues. In April 2020, City Council approved the retention of one-time revenues in the General Fund to help offset the decreases in revenues. Additional changes in revenues and expenditures, for all funds, from forecasts used to create the 2020 budget, enacted by Ordinance No. 1729 are in accordance with council direction and approval for fiscal year 2020. The 2020 Annual Budget presented on November 14, 2019 was based upon an estimated carry-forward fund balances from 2019 estimated year-end fund balances. Appendix “A” shows the amended 2020 beginning fund balances, which are the actual 2019 ending fund balances. Changes in budget amounts are detailed below:

<u>REVENUES</u>	<u>Change in Budget</u>	<u>Description</u>
GENERAL FUND:		
Taxes:		
Property Taxes	\$(52,221)	Anticipating delinquencies due to Covid impact of residents household income
Sales & B&O Taxes	\$(938,424)	Decrease in one-time and recurring sales and B&O taxes due to Governor Inslee’s ‘Stay Home, Stay Healthy’ order
Utility Taxes	\$(158,080)	Anticipating decrease in utility taxes for cable TV and telephone
Other Taxes	\$(78,000)	Decrease in gambling taxes and Affordable Housing Tax revenue moved to new Special Revenue Fund
Total Taxes	\$(1,226,725)	
Licenses and Permits	\$(95,750)	Decrease of \$(52,750) in franchise fees; \$(33,000) in business license fees; and \$(10,000) in animal license fees
Intergovernmental	\$ 1,432,480	Increase of \$1,317,170 in CARES Act funding; increase of \$50,000 in Court CARES Act funding; increase of \$48,230 in King County CARES Act funding; increase of \$17,080 in other grants and state shared

		revenue
Charges for Services	\$(1,368,195)	Decrease of \$(1,051,610) in Recreation Programs; decrease of \$(80,000) for one School Resource Officer position; decrease of \$(58,748) in Senior Services programs; and decrease of \$(177, 837) in other program revenues
Fines and Forfeits	\$(670,250)	Decrease of \$(250,000) in one-time red light running program; decrease of \$(292,500) in recurring red light running program; and decrease of \$(127,750) in municipal court revenues
Miscellaneous and Interest	\$(418,701)	Decrease of \$(373,527) in facility rentals; decrease of \$(14,573) in contributions/donations; increase of \$18,339 in police donations; decrease of \$(3,940) in other miscellaneous revenue; and decrease of \$(45,000) in interest revenue
Total Change in General Fund Revenue	\$(2,347,141)	

<u>REVENUES</u>	<u>Change in Budget</u>	<u>Description</u>
<i>STREET FUND:</i>		
Total Change in Street Fund Revenue	\$(58,798)	Decrease of \$(20,179) in utility taxes; decrease of \$(63,619) in motor vehicle fuel taxes; and increase of \$25,000 in transfers in from REET 2 Fund for guardrail program
<i>STREET PAVEMENT FUND:</i>		
Total Change in Street Pavement Fund Revenue	\$ 71,400	Increase of \$71,400 in transfers in from the Transportation Benefit District Fund for the revenue balance available prior to the effective date of I-976. Funding will be used for pavement management projects
<i>DEVELOPMENT FUND:</i>		
Total Change in Development Fund Revenue	\$ 112,130	Increase of \$112,130 in building permits, plan review and engineering fee revenue over budget projections
<i>HOTEL-MOTEL TAX FUND:</i>		
Total Change in Hotel-Motel Tax Fund Revenue	\$(68,300)	Decrease of \$(68,300) in hotel-motel tax revenues due to the decline in the hotel industry due to Covid

AFFORDABLE HOUSING SALES TAX FUND:		
Total Change in Affordable Housing Sales Tax Fund Revenue	\$ 22,500	Increase of \$22,500 in affordable housing sales tax revenue. Originally budgeted in the General Fund but moved to the new Special Revenue Fund created for the specific purpose for affordable housing.
REDONDO ZONE FUND:		
Total Change in Redondo Zone Fund Revenue	\$(16,650)	Decrease of \$(2,200) in parking fines; decrease of \$(10,000) in parking fees and decrease of \$(4,450) in concession revenue
WATERFRONT ZONE FUND:		
Total Change in Waterfront Zone Fund Revenue	\$(16,800)	Decrease of \$(14,800) in parking fines, fees & passes and decrease of \$(2,000) in concession rental and miscellaneous revenues
ABATEMENT FUND:		
Total Change in Abatement Fund Revenue	\$ 23,600	Increase of \$23,600 in revenue billed to property owner for demolition of nuisance property
AUTOMATED SPEED ENFORCEMENT (ASE) FUND:		
Total Change in Automated Speed Enforcement (ASE) Fund Revenue	\$(164,800)	Decrease of \$(160,000) in ASE school zone revenue due to the program being suspended related to school closures and decrease of \$(4,800) in interest revenue

<u>REVENUES</u>	<u>Change in Budget</u>	<u>Description</u>
TRANSPORTATION BENEFIT DISTRICT FUND:		
Total Change in Transportation Benefit District Fund Revenue	\$ 985,000	Increase of \$985,000 in vehicle license fees not originally budgeted due to the initiative 976
ONE-TIME SALES/B & O TAX FUND:		
Total Change in One-Time Sales/B&O Tax Fund Revenue	\$(530,000)	Decrease of \$(525,000) in transfers in from the General Fund for one-time revenues collected for capital purposes. These revenues are being retained in the General

		Fund per Ordinance No. 1735 and decrease of \$(5,000) in interest revenue
MUNICIPAL CAPITAL IMPROVEMENT FUND:		
Total Change in Municipal Capital Improvement Fund Revenue	\$ 1,336,000	Increase of \$758,000 in grant revenue for Van Gasken & playground projects and increase of \$578,000 for transfers in from funding sources for projects per the approved Capital Improvement Plan adopted by Council
TRANSPORTATION IMPROVEMENT FUND:		
Total Change in Transportation Improvement Fund Revenue	\$ 2,366,471	Increase of \$1,355,471 in grant revenue for the S 216 th Street Improvement project; increase of \$301,000 in private contributions for the S 216 th Street Improvement project for utility work performed and increase of \$710,000 for transfers in from funding sources for projects per the approved Capital Improvement Plan adopted by Council
TRAFFIC IMPACT - CITYWIDE FUND:		
Total Change in Traffic Impact – Citywide Fund Revenue	\$ 234,500	Increase of \$234,500 for impact fees anticipated but not included in the budget
TRAFFIC IMPACT – PACIFIC RIDGE FUND:		
Total Change in Traffic Impact – Pacific Ridge Fund Revenue	\$ 11,500	Increase of \$11,500 for impact fees anticipated but not included in the budget
MARINA FUND:		
Total Change in Marina Fund Revenue	\$(376,000)	Decrease of \$(46,000) in transfers in to the Marina capital fund for marina projects per the approved Capital Improvement Plan adopted by Council and decrease of \$(330,000) for transfers in from Fund 309 for tenant restroom replacement – transfer was moved to fiscal years 2021 and 2022
SURFACE WATER MANAGEMENT FUND:		

Total Change in Surface Water Management Fund Revenue	\$(412,340)	Decrease of \$(412,340) for transfers in to the Surface Water Management capital fund due to changes in projects per the approved Capital Improvement Plan adopted by Council
<u>REVENUES</u>	<u>Change in Budget</u>	<u>Description</u>
EQUIPMENT RENTAL REPLACEMENT FUND:		
Total Change in Equipment Rental Replacement Fund Revenue	\$(531,657)	Decrease of \$(668,657) in interfund assessment revenue – assessments were deferred for fiscal year 2020 to assist with the economic impacts due to Covid; increase of \$67,000 in insurance recoveries and interest revenue; and increase of \$70,000 in transfers in from the General Fund for new police vehicle authorized by Council
FACILITY REPAIR AND REPLACEMENT FUND:		
Total Change in Facility Repair and Replacement Fund Revenue	\$(152,224)	Decrease of \$(117,224) in interfund assessment revenue – assessments were deferred for fiscal year 2020 to assist with the economic impacts due to Covid; decrease of \$(2,000) in interest revenue; and decrease of \$(33,000) in transfers in for projects delayed to future periods per the approved Capital Improvement Plan adopted by Council
SELF INSURANCE FUND:		
Total Change in Self Insurance Fund Revenue	\$ 37,600	Increase of \$37,600 in insurance recovery revenue
GRAND TOTAL CHANGES IN REVENUE	\$ 525,991	

<u>EXPENDITURES</u>	<u>Change in Budget</u>	<u>Description</u>
GENERAL FUND:		
Salaries and Benefits	\$(1,072,509)	Changes made to protect health and safety of staff; Actions taken by the City included, implementation of a temporary hiring freeze, utilization of attrition and early retirement incentives, placement of staff on the Employment Security Department's standby program, aligning employment as a result of programmatic or department reorganizations, and utilization of a "mutual shared risk" concept for addressing future wages within our Teamsters bargaining agreement.
Supplies and Services	\$ 369,331	Increase of \$574,700 for the business grant program funded by the CARES Act; increase of \$84,000 for the EATS program; and decrease of \$(289,369) in program expenses due to the closure of city facilities
Interfund Charges	\$(408,571)	Interfund charges for deferred assessments – decrease of \$(312,672) in equipment rental replacement assessments and decrease of \$(95,899) in facility repair & replacement assessments

<u>EXPENDITURES</u>	<u>Change in Budget</u>	<u>Description</u>
Transfers Out	\$(562,000)	Decrease of \$525,000 in transfers out to Fund 309 for one-time taxes (retained in the General Fund for FY 2020); decrease of \$(107,000) for transfers to capital improvement funds per the approved Capital Improvement Plan adopted by Council; and increase of \$70,000 for purchase of police authorized by Council
Total Changes in General Fund Expenditures	\$(1,673,749)	
STREET FUND:		
Total Change in Street Fund Expenditures	\$ 34,781	Increase of \$9,781 in salary and benefits for the Teamsters Bargaining Agreement applicable to FY 2020 and increase of \$25,000 in Guardrail Program per the approved Capital Improvement Plan adopted by Council

STREET PAVEMENT FUND:		
Total Change in Street Pavement Fund Expenditures	\$ 38,000	Increase of \$38,000 in pavement program for FY 2020
DEVELOPMENT FUND:		
Total Change in Development Fund Expenditures	\$ 18,807	Increase of \$18,807 in salary and benefits related to the training program, staff progression and achieving certifications
HOTEL-MOTEL TAX FUND:		
Total Change in Hotel-Motel Tax Fund Expenditures	\$(67,900)	Decrease of \$(67,900) in professional services due to decline in hotel-motel tax revenues – payments to Seattle Southside is based on amount of Hotel-Motel taxes received
AFFORDABLE HOUSING SALES TAX FUND:		
Total Change in Affordable Housing Sales Tax Fund Expenditures	\$ 22,500	Increase of \$22,500 in affordable housing sales tax expenditures. Originally budgeted in the General Fund but moved to the new Special Revenue Fund created for the specific purpose for affordable housing.
ABATEMENT FUND:		
Total Change in Abatement Fund Expenditures	\$ 27,800	Increase of \$27,800 for the costs related to code enforcement and for the demolition of nuisance property

<u>EXPENDITURES</u>	<u>Change in Budget</u>	<u>Description</u>
AUTOMATED SPEED ENFORCEMENT (ASE) FUND:		
Total Change in Automated Speed Enforcement (ASE) Fund Expenditures	\$(290,000)	Decrease of \$(190,000) in ASE school zone program fees due to the program being suspended related to school closures and decrease of \$(100,000) in transfers out to S 216 th Ave Street Improvement project
TRANSPORTATION BENEFIT DISTRICT FUND:		
Total Change in Transportation Benefit	\$ 71,400	Increase of \$71,400 in transfers out to the Street Pavement fund for the revenue balance available prior to the effective date

District Fund Expenditures		of I-976
REET 1 FUND		
Total Change in REET 1 Fund Expenditures	\$ 4,000	Increase of \$4,000 in transfers out for funding of projects per the approved Capital Improvement Plan adopted by Council
REET 2 FUND		
Total Change in REET 2 Fund Expenditures	\$ 744,000	Increase of \$744,000 in transfers out for funding of projects per the approved Capital Improvement Plan adopted by Council
PARK LEVY FUND		
Total Change in Park Levy Fund Expenditures	\$ 171,000	Increase of \$171,000 in transfers out for funding of projects per the approved Capital Improvement Plan adopted by Council
PARK IN LIEU FUND		
Total Change in Park In Lieu Fund Expenditures	\$(317,000)	Decrease of \$(317,000) in transfers out for funding of projects per the approved Capital Improvement Plan adopted by Council
ONE-TIME SALES/B & O TAX FUND:		
Total Change in One-Time Sales/B&O Tax Fund Expenditures	\$(90,000)	Decrease of \$(90,000) in transfers out for funding of projects per the approved Capital Improvement Plan adopted by Council

<u>EXPENDITURES</u>	<u>Change in Budget</u>	<u>Description</u>
MUNICIPAL CAPITAL IMPROVEMENT FUND:		
Total Change in Municipal Capital Improvement Fund Expenditures	\$ 1,290,000	Increase of \$1,290,000 in project expenditures per the approved Capital Improvement Plan adopted by Council – primarily for playground projects and Woodmont landslide
TRANSPORTATION IMPROVEMENT FUND:		

Total Change in Transportation Improvement Fund Expenditures	\$ 1,766,000	Increase of \$1,766,000 in project expenditures for S 216 th Ave Street Improvement project per the approved Capital Improvement Plan adopted by Council
TRAFFIC IMPACT - CITYWIDE FUND:		
Total Change in Traffic Impact – Citywide Fund Expenditures	\$ 437,000	Increase of \$437,000 in transfers out for the funding of the S 216 th Street Improvement project per the approved Capital Improvement Plan adopted by Council
MARINA FUND:		
Total Change in Marina Fund Expenses	\$ 93,655	Increase of 93,655 in transfers out to the Marina capital fund for dredging project per the approved Capital Improvement Plan adopted by
SURFACE WATER MANAGEMENT FUND:		
Total Change in Surface Water Management Fund Expenses	\$(471,000)	Decrease of \$(471,000) in project expenditures due to changes in projects per the approved Capital Improvement Plan adopted by Council
EQUIPMENT RENTAL REPLACEMENT FUND:		
Total Change in Equipment Rental Replacement Fund Expenses	\$ 70,000	Increase of \$70,000 for purchase of a new police vehicle authorized by Council
FACILITY REPAIR AND REPLACEMENT FUND:		
Total Change in Facility Repair and Replacement Fund Expenses	\$(150,000)	Decrease of \$(150,000) in project expenses per the approved Capital Improvement Plan adopted by Council
SELF INSURANCE FUND:		
Total Change in Self Insurance Fund Expenses	\$ 20,000	Increase of \$20,000 in insurance expenses not anticipated in the budget
<u>EXPENDITURES</u>	<u>Change in Budget</u>	<u>Description</u>

UNEMPLOYMENT INSURANCE FUND		
Total Change in Unemployment Insurance Expenses	\$ 75,000	Increase of \$75,000 of unemployment insurance expenses due to the reduction – estimated City’s cost after federal funding of unemployment
GRAND TOTAL CHANGES IN EXPENDITURES/EXPENSES	\$ 1,824,294	

Next City Council Meeting: December 3, 2020