



Signs Special Use Permit Application (Temporary Signs Only)

Application Date: _____ Permit No.: _____

PROJECT INFORMATION

Business Name: _____ Parcel Number: _____

Site Address: _____ Email: _____

Contact Name: _____ Phone Number: _____

Installation Date: _____ Event Date: _____ Removal Date: _____

Location of Special Sign

(see requirements below)

- | | | |
|--|---|--|
| <input type="checkbox"/> Private Property | <input type="checkbox"/> City Right-of-Way | <input type="checkbox"/> SS Minnow (across from Big Catch Plaza) |
| <input type="checkbox"/> DM Creek Bridge Fence | <input type="checkbox"/> Over Kent Des Moines Rd (\$350 fee)* | <input type="checkbox"/> Massey Creek/Taco Time (\$125 fee)* |

* Fee due at time of application

Type of Special Sign

(choose up to three)

Under 40 Square Feet

- | | | | |
|-----------------------------------|------------------------------------|-----------------------------------|--------------------------------------|
| <input type="checkbox"/> Flags | <input type="checkbox"/> Streamers | <input type="checkbox"/> Ribbons | <input type="checkbox"/> Spinners |
| <input type="checkbox"/> Pennants | <input type="checkbox"/> Banners | <input type="checkbox"/> Balloons | <input type="checkbox"/> Other _____ |

40-200 Square Feet (200 square feet maximum allowable)

- | | | | |
|-----------------------------------|------------------------------------|-----------------------------------|--------------------------------------|
| <input type="checkbox"/> Flags | <input type="checkbox"/> Streamers | <input type="checkbox"/> Ribbons | <input type="checkbox"/> Spinners |
| <input type="checkbox"/> Pennants | <input type="checkbox"/> Banners | <input type="checkbox"/> Balloons | <input type="checkbox"/> Other _____ |

Other Advertising Devices

- | | |
|--|--|
| <input type="checkbox"/> Inflatable Display Exceeding 40 Square Feet | <input type="checkbox"/> Search Lights |
| Type: _____ | Type: _____ |

Special Sign Provisions

Over Kent Des Moines Road:

- Banner must be dropped off two (2) days prior to installation date;
- Banner must be made of 13 oz. material or heavier;
- Banner will be hemmed on all 4 sides (triple stitched);
- Banner must have wind load slots;
- Banner shall be a minimum of twenty (20) feet in length;
- Banner shall not exceed four (4) ft. in height and thirty (30) ft. in length; and
- Banner will be provided with stainless steel snap-lock type fasteners that can be clipped to the span wire.

Massey Creek/Taco Time:

- Banner must be dropped off two (2) days prior to installation date;
- Banner will be hemmed on all 4 sides (triple stitched);
- Banner must have wind load slots; and
- Banner shall not exceed four (4) ft. in height and twenty (20) ft. in length.

SS Minnow and Des Moines Creek Bridge Fence:

- Banner shall be installed by applicant; and
- Banner shall be installed securely so as to remain attached to the banner frame during inclement weather.

Sign Narrative and Design

The following must be provided in the space below or on an attachment:

- Site plan indicating where the sign will be located on the property; Illustration of the sign(s) with dimensions and text

Notice:

I have read this application and certify that the information furnished is correct and agree to comply with all City of Des Moines ordinances and the laws of the State of Washington regulating construction in the City of Des Moines, Washington.

Owner, Contractor, or Agent Signature: _____ Date: _____

Printed Name: _____

OFFICE USE ONLY

Development Services Decision

Approved: _____ Approved with Conditions: _____ Denied: _____

Signature: _____ Date Approved: _____

Fees: _____ Expiration Date: _____