

**CITY MANAGER'S EXECUTIVE ORDER NO. 06-002
CITY OF DES MOINES**

AN EXECUTIVE ORDER OF THE CITY MANAGER OF THE CITY OF DES MOINES relating to the City's crime-free rental housing program, directing an additional assessment of \$5.73 per rental unit to rental property owners for the 2006 business license year based upon the actual costs of administration for the 2005 business license year and directing that the additional assessment be paid with the crime-free rental housing endorsement fee for the 2007 business license year.

RECITALS

WHEREAS:

1. DMMC 5.64.080(2) provides that "The crime-free housing endorsement fee for the business license years 2006 and thereafter shall be set by the city manager based upon the recommendation of the city of Des Moines police chief, whose recommendation shall be determined by the actual costs of administration of the crime-free rental housing program;
2. DMMC 5.04.040 and DMMC 5.64.080 (3) provide that business license fees and crime-free endorsement fees shall be renewed on or before February 15th of each calendar year;
3. Executive Order No. 06-001, dated March 7, 2006 but made effective as of January 1, 2006, directed City staff to:
 - "gather all necessary data and determine as accurately as possible, no later than June 30, 2006, the actual annual costs of administration of the crime-free rental housing program; and
 - a. In the event that the data shows that the actual cost of administration of the crime-free rental housing program requires a fee of less than \$100 per rental unit, then the rental property owners will receive a credit toward future endorsement fees for the identified property; or
 - b. In the event that the program requires a fee of more than \$100 per rental unit, then the rental property owners will be assessed an additional amount to be paid with the next years' assessment for the identified property;"
4. Pursuant to Executive Order No. 06-001, the City Finance Director gathered the necessary data to determine the actual costs of administration of the crime-free rental housing program for the 2005 business license year and, by written memorandum dated June 28, 2006, concluded that the costs of administration of the program for that year calculated to \$105.73 per rental unit; and

5. By written memorandum dated July 13, 2006, the City of Des Moines Police Chief, basing his recommendation upon the analysis and conclusion of the City Finance Director, has recommended that the annual crime-free rental housing endorsement fee for each rental unit be set at \$105.73.

NOW, THEREFORE,

It is hereby **ORDERED** as follows:

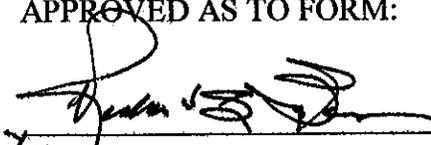
1. For the business license year commencing January 1, 2006 and ending December 31, 2006, all rental property owners will be assessed an additional \$5.73 per rental unit;
2. This additional assessment shall be paid with the crime-free rental housing endorsement fee for the business license year commencing January 1, 2007 and ending December 31, 2007.

DATED this 26th day of July, 2006.



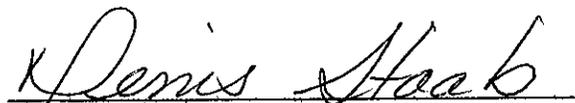
ANTHONY A. PIASECKI
CITY MANAGER
CITY OF DES MOINES

APPROVED AS TO FORM:



City Attorney

ATTEST:



City Clerk