

City Manager's Office

December 9, 2017

To: City Council

From: City Manager

Re: Weekly Report

The information below represents a compilation of results of each Department from December 3 – December 9, 2017.

CITY MANAGER'S OFFICE

- Tour of city with Redpoint Development.
- Des Moines Aviation Advisory Committee, Representative Tina Orwall was our guest discussing the ultra-fine particle study to be conducted by University of Washington researchers.
- Meeting with Jeff Wagnitz, interim President of Highline College to discuss mutual projects and cooperation, also attended by Dan Brewer, Chief Operations Officer.

LEGAL DEPARTMENT

- The City Prosecutor went to Athens, GA, as a part of the eventual DUI Court team, to attend DWI Court Training. Training was paid for by a grant from the Washington Traffic Safety Commission and centered around implementing a DUI Court and reducing recidivism for multiple DUI offenders.
- Filed a response brief in King County Superior Court in the appeal of a red light camera ticket found committed in the Des Moines Municipal Court. The brief addressed six challenges raised by the appellant's attorney based on jurisdictional, procedural, and evidentiary issues. Oral argument is scheduled for January 16, 2018 at the Kent Regional Justice Center.
- Reviewed the City's existing Alarm Registration Ordinance with the Public Safety and Transportation Committee and proposed several amendments. A draft ordinance will be prepared and presented to the City Council in early 2018.

CITY CLERK'S OFFICE

- Twenty-two (22) public record requests received.
- Eight (8) requests still outstanding.

FINANCE DEPARTMENT

- Acting Finance Director on vacation.

PARKS, RECREATION AND SENIOR SERVICES

- Argosy Cruises Christmas Ship Choir and Bonfire was held at Redondo Beach Wednesday, December 6th, with over 300 people in attendance.
- Breakfast with Santa was held at the Des Moines Activity Center on Saturday, December 9th. Both the 9 a.m. and 10:45 a.m. sessions were sold out.
- Youth Basketball games started Saturday, December 9th with over 600 players and 60 teams playing games in Des Moines. The season will go through February 24th.
- With the award of a two year grant from King Conservation District and additional funding, the Highline College Urban Agriculture manager and staff have begun discussions regarding the Community-Centered Urban Agriculture Program collaboration with the City to utilize City parkland for student learning of sustainable agriculture. Sonju Park, Parkside Wetlands and other sites will be assessed to determine land use requirements.

MARINA

Pay Parking

- Entry/Exit Report show that there were 3540 visitor entrances during the week and 1771 card holder entrances for a total of 5311 vehicles in the lots during the reporting week.
- Parking revenue was \$157 cash and \$1529 credit/debit for a total of \$1,686 for the week.
- Cash sales to-date are \$12,489 (17% of sales) and credit sales to-date are \$60,771(83% of sales), for a total in-lane sales of \$73,260. Total in-lane sales average \$467/day.
- The Marina staff began working on the 227th St. curbs, planters and sidewalks during the week.

POLICE

- Chief Delgado and Assistant Chief Bohl interviewed and offered employment to lateral candidate Tim Millard. He will begin training after the new year.
- PD Staff took part in a webinar on Crime Prevention Through Environmental Design (CPTED). The Department's Community Service Officers have advanced training in CPTED concepts.
- Officer took part in a very well attended Coffee with a Cop event at Huntington Park on December 6th.

PUBLIC WORKS

- Staff met with representatives from the Des Moines Gospel church to discuss potential partnership for a leased park-n-ride lot with Metro and the potential of a City agreement with Saturday use.
- Crews had 3 hazard trees removed near South 272nd and Marine View Drive in the Redondo area that posed a risk to the traveling public.
- NPEDS inspections and work orders required under our permit have been completed for 2017.

COMMUNITY DEVELOPMENT

- 1 SFR building permit approved for Highline View Estates subdivision.
- Swigart Short Plat application LUA2017-0041 routed.
- Akinlosotu Short Plat revisions LUA2017-0019 routed.
- Des Moines Theater (LUA2015-0054) design and parking modification revisions submitted on December 8th.
- Requested additional information on the Marina Shipping Container project on December 6th.
- Sent review comments on Pacific Heights PUD (LUA2012-0001) Minor Deviation Request on December 4th.
- Sent review comments on Olympic Interim HS (LUA2017-0017) Site Photometry Plan on December 5th.
- Sent grading/civil review comments for Rainier Ridge Lot Line Adjustment on December 8th.
- Sent comments on Des Moines Creek Business Park Phase IV outfall design on December 8th.
- Sent review comments on the Adriana (LUA2014-0034) design revisions on December 8th.
- Submitted the “Local Update of Census Addresses” form to the US Census Bureau on December 4th.
- Along with Building, Transportation, ROW, and SWM staff, met with project team at FAA/GSA building to discuss outstanding items to be completed prior issuing Certificate of Occupancy on January 23, 2018.
- Building, Transportation, ROW, and Planning staff met with project team at Adriana building to discuss outstanding items to be completed prior issuing a Temporary Certificate of Occupancy on December 6th.
- Completed research on parking solutions and street vacation in support of the Sound Transit and Highline Place projects.
- Staff presentation to the Des Moines Aviation Advisory Committee on SEPA/NEPA
- Staff presentations for public hearings on landscape, non-conforming uses and tree code revisions.

BUILDING DIVISION

- There were 48 applications submitted and processed, including building permits, land use activity permits, fire permits, and business license applications.
- Total construction valuation of the building permits - \$1,410,202.25.
- Total revenue for permits and business licenses - \$49,689.41.
- There were 55 plan reviews conducted with comments.
- There were 114 field inspections conducted.